

State Records Authorised Access Directions for the Crown Solicitor's Office

AD	Public Office	Description of records	Access Direction	Duration of CPA	Reason for CPA
1164	Crown Solicitor's Office	Crown Solicitor's Office Reference Collection (master copies) of both electronic and hard copies of Advices, Submissions and Opinions (excluding the Anti-Discrimination Board of NSW) Held by State Records	CPA	35 years	Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies. Information which is protected under secrecy or confidentiality provisions in other legislation. Disclosure would jeopardise the future provisions of information. Information whose disclosure could compromise the security of the public office, an organisation or place regulated by the public office or any other public office, or threatens the safety of any person.
1165	Crown Solicitor's Office	Crown Solicitor's Office Reference Collection (master copies) of both electronic and hard copies of Advices, Submissions and Opinions relating to the Anti-Discrimination Board held by State Records	CPA	75 years	Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies. Information which is protected under secrecy or confidentiality provisions in other legislation. Disclosure would jeopardise the future provisions of information. Information whose disclosure could compromise the security of the public office, an organisation or place regulated by the public office or any other public office, or threatens the safety of any person.
1166	Crown Solicitor's Office	Legal records not relating to: children, utility assets , substantial ongoing agreements, NSW Registry of Births, Deaths and Marriages, NSW Ombudsman or court orders of suppression) which over ride the closed period	CPA	75 years from close of matter	Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies. Sensitive personal information. Disclosure would jeopardise the future provision of information.

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1167	Crown Solicitor's Office	Legal records for which a court order overrides the closed periods set out in the relevant access directions authorised by the Crown Solicitor's Office	CPA	Period of the court order	Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies
1168	Crown Solicitor's Office	Legal records of the Registry of Births, Deaths and Marriages not relating to personal information	OPA		
1169	Crown Solicitor's Office	Legal records of the Registry of Births, Deaths and Marriages relating to personal information	CPA	100 years from close of matter	Sensitive personal information. Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies. Disclosure would jeopardise the future provision of information.
1170	Crown Solicitor's Office	Legal records relating to substantial agreements containing commercial in confidence material, which relates to the delivery, construction, commercial developments and activities (excluding records of the NSW Registry of Births Deaths and Marriages and NSW Ombudsman)	CPA	30 years from expiry of agreement or 75 years, whichever is the longest	Public Safety. Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies
1171	Crown Solicitor's Office	Legal records relating to children (excluding records of the NSW Registry of Births Deaths and Marriages)	CPA	100 years	Sensitive personal information. Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies. Disclosure would jeopardise the future provision of information.

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1172	Crown Solicitor's Office	Legal records of the NSW Ombudsman not relating to children	OPA		
1173	Crown Solicitor's Office	Legal records relating to utility assets and related security issues which if publicly available may compromise public safety. Includes substations, communications towers, correctional complexes, correctional centres and other places of detention	CPA	30 years after the utility it relates to ceases to operate or 75 years whichever ever is the longest.	Public Safety. Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies
1174	Crown Solicitor's Office	Minutes of the CSO Executive meetings, agenda and papers. Minutes of Team Leaders meetings, agenda and papers	OPA		
1175	Crown Solicitor's Office	Executive issues	OPA		
1176	Crown Solicitor's Office	CSO commercialisation - records relating to the commercialisation of the Crown Solicitor's Office	OPA		

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AD	Public Office	Description of records	Access Direction	Duration of CPA	Reason for CPA
1177	Crown Solicitor's Office	Organisation policies required under s.12 of the Government Information (Public Access) Act 2009	Early access - access available immediately		
1178	Crown Solicitor's Office	Organisation policies not required under s.12 of the Government Information (Public Access) Act 2009	OPA		
1179	Crown Solicitor's Office	Staff personnel records excluding summary records such as history cards. Principal records covered by the direction are the personnel files of staff and those records identified for permanent retention in the GDA for personnel records	CPA	100 years from date of birth	Records likely to contain sensitive personal information
1180	Crown Solicitor's Office	Staff summary records, including registers and history cards	CPA	50 years	Records likely to contain personal information
1181	Crown Solicitor's Office	Publications, publicity and educational material in all formats produced for external use	Early access access available immediately		
1182	Crown Solicitor's Office	All records not covered by early access authorisations or closed to public access directions	OPA		