

## Access Directions

AD No.	Description of records	Duration of CPA Direction	Access Direction
1164	<p><b>Scope</b> Crown Solicitor's Office Reference Collection (master copies) of both electronic and hard copies of Advices, Submissions and Opinions (excluding the Anti-Discrimination Board of NSW) held by State Records</p> <p><b>Reason for CPA direction</b></p> <ul style="list-style-type: none"> <li>- Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies</li> <li>- Information which is protected under secrecy or confidentiality provisions in other legislation</li> <li>- Disclosure would jeopardise the future provisions of information</li> <li>- Information whose disclosure could compromise the security of the public office, an organisation or place regulated by the public office or any other public office, or threatens the safety of any person.</li> </ul>	35 years	Revoked
1165	<p><b>Scope</b> Crown Solicitor's Office Reference Collection (master copies) of both electronic and hard copies of Advices, Submissions and Opinions relating to the Anti-Discrimination Board held by State Records</p> <p><b>Reason for CPA direction</b></p> <ul style="list-style-type: none"> <li>- Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies</li> <li>- Information which is protected under secrecy or confidentiality provisions in other legislation</li> <li>- Disclosure would jeopardise the future provisions of information</li> <li>- Information whose disclosure could compromise the security of the public office, an organisation or place regulated by the public office or any other public office, or threatens the safety of any person.</li> </ul>	75 years	Revoked

AD No.	Description of records	Duration of CPA Direction	Access Direction
1166	<p><b>Scope</b> Legal records not relating to: children, utility assets, substantial ongoing agreements, NSW Registry of Births, Deaths and Marriages, NSW Ombudsman or court orders of suppression which override the closed period</p> <p><b>Reason for CPA direction</b></p> <ul style="list-style-type: none"> <li>- Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies</li> <li>- Sensitive personal information</li> <li>- Disclosure would jeopardise the future provision of information</li> </ul>	75 years from close of matter	Closed
1167	<p><b>Scope</b> Legal records for which a court order overrides the closed periods set out in the relevant access directions authorised by the Crown Solicitor's Office</p> <p><b>Reason for CPA direction</b> Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies</p>	Period of the court order	Closed
1168	<p><b>Scope</b> Legal records of the Registry of Births, Deaths and Marriages not relating to personal information</p>		Open
1169	<p><b>Scope</b> Legal records of the Registry of Births, Deaths and Marriages relating to personal information</p> <p><b>Reason for CPA direction</b></p> <ul style="list-style-type: none"> <li>- Sensitive personal information</li> <li>- Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies</li> <li>- Disclosure would jeopardise the future provision of information</li> </ul>	100 years from close of matter	Closed

AD No.	Description of records	Duration of CPA Direction	Access Direction
1170	<p><b>Scope</b> Legal records relating to substantial agreements containing commercial in confidence material, which relates to the delivery, construction, commercial developments and activities (excluding records of the NSW Registry of Births Deaths and Marriages and NSW Ombudsman)</p> <p><b>Reason for CPA direction</b> - Public Safety - Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies</p>	30 years from expiry of agreement or 75 years, whichever is the longest	Closed
1171	<p><b>Scope</b> Legal records relating to children (excluding records of the NSW Registry of Births Deaths and Marriages)</p> <p><b>Reason for CPA direction</b> - Sensitive personal information - Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies; disclosure would jeopardise the future provision of information</p>	100 years	Closed
1172	<p><b>Scope</b> Legal records of the NSW Ombudsman not relating to children</p>		Open
1173	<p><b>Scope</b> Legal records relating to utility assets and related security issues which if publicly available may compromise public safety Includes substations, communications towers, correctional complexes, correctional centres and other places of detention</p> <p><b>Reason for CPA direction</b> - Public Safety - Information provided under an expectation for confidentiality or to which a legal obligation of confidentiality still applies</p>	30 years after the utility it relates to ceases to operate or 75 years, whichever is the longest	Closed

AD No.	Description of records	Duration of CPA Direction	Access Direction
1174	<b>Scope</b> Minutes of the CSO Executive meetings, agenda and papers. Minutes of Team Leaders meetings, agenda and papers		Revoked
1175	<b>Scope</b> Executive issues		Revoked
1176	<b>Scope</b> CSO commercialisation - records relating to the commercialisation of the Crown Solicitor's Office		Open
1177	<b>Scope</b> Organisation policies required under s.12 of the <i>Government Information (Public Access) Act 2009</i>		Early access Access available immediately
1178	<b>Scope</b> Organisation policies not required under s.12 of the <i>Government Information (Public Access) Act 2009</i>		Open
1179	<b>Scope</b> Staff personnel records excluding summary records such as history cards. Principal records covered by the direction are the personnel files of staff and those records identified for permanent retention in the GDA for personnel records  <b>Reason for CPA direction</b> Records likely to contain sensitive personal information	100 years from date of birth	Closed
1180	<b>Scope</b> Staff summary records, including registers and history cards  <b>Reason for CPA direction</b> Records likely to contain personal information	50 years	Closed

AD No.	Description of records	Duration of CPA Direction	Access Direction
1181	<b>Scope</b> Publications, publicity and educational material in all formats produced for external use		Early access Access available immediately
1182	<b>Scope</b> All records not covered by early access authorisations or closed to public access directions		Open
2061	<b>Scope</b> Legal records relating to Native Title protected by confidentiality agreements, orders or undertakings	Ongoing	Closed
	<p><b>Reason for CPA direction</b></p> <p>Records contain:</p> <ul style="list-style-type: none"> <li>- Information provided under a confidentiality agreement, court order or undertaking to the court or other parties to which a legal obligation of confidentiality continues to apply.</li> <li>- Culturally sensitive information.</li> <li>- Restricted under Indigenous tradition.</li> <li>- Information the disclosure of which could jeopardise the future provision of information, including in native title proceedings.</li> </ul>		
2767	<b>Scope</b> All administrative staff and personnel related records (excluding staff personnel records and summary records such as history cards that are covered by AD1179 or AD1180).	75 years from close of file date	Closed
	<p><b>Reason for CPA decision</b></p> <ul style="list-style-type: none"> <li>- Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies. Sensitive personal information. Information which could have an adverse effect on the business affairs of an individual or organisation.</li> </ul>		

AD No.	Description of records	Duration of CPA Direction	Access Direction
2768	<p><b>Scope</b> Records relating to the administration of the NSW Crown Solicitors Office (CSO) created during the operation and management of a legal practice in a commercially competitive environment. (Excluding records specifically covered by other closed public access directions or early access directions).</p> <p><b>Reason for CPA Decision</b></p> <ul style="list-style-type: none"> <li>- Privileged information sensitive to the operation of the CSO within a commercially competitive environment.</li> <li>- Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies.</li> <li>- Sensitive commercial information including but not limited to tenders and marketing information, strategic management information, client information, financial information, and legal matter management information data.</li> <li>- Information the disclosure of which could jeopardise the future provision of information.</li> <li>- Internal publications relating to the operation of the CSO within a commercially competitive environment.</li> </ul> <p><b>Revoking Access Direction</b></p> <ul style="list-style-type: none"> <li>- AD1174</li> <li>- AD1175</li> </ul>	50 years from close of file date	Closed

AD No.	Description of records	Duration of CPA Direction	Access Direction
2769	<p><b>Scope</b> Crown Solicitor's Office Reference Collection (master copies) of both electronic and hard copies of Advice, Submissions, Opinions, Index Cards, Team Library Reference Collections, and other reference collections. (Excluding records covered by AD1169 and AD1171 and other closed public access directions or early access directions).</p> <p><b>Reason for CPA Decision</b></p> <ul style="list-style-type: none"> <li>- Information provided under an expectation of confidentiality or to which a legal obligation of confidentiality still applies.</li> <li>- Information which is protected under secrecy or confidentiality provisions in other legislation.</li> <li>- Disclosure could jeopardise the future provision of information.</li> <li>- Information whose disclosure could compromise the security of the public office, an organisation or place regulated by the public office or any other public office or threatens the safety of any person.</li> </ul> <p><b>Revoking Access Direction</b></p> <ul style="list-style-type: none"> <li>- AD1164</li> <li>- AD1165</li> </ul>	75 years from close of file date	Closed
2823	<p><b>Scope</b> Records relating to the general administration of the NSW Crown Solicitors Office (CSO) created during the operation of the CSO. (Excluding records specifically covered by AD2768 and other closed public access directions or early access directions).</p> <p><b>Reason for CPA Decision</b></p> <ul style="list-style-type: none"> <li>- Information which could have an adverse effect on the business affairs of an individual or organisation.</li> <li>- Sensitive personnel information.</li> </ul>	50 years from close of file date	Closed