

### GIPA Act Training 2022

The Crown Solicitor's Office delivers training to help individuals working in the NSW Government sector understand the *Government Information (Public Access) Act 2009* (GIPA Act) and its impact on government information sharing.

These courses are offered exclusively to NSW Government sector employees.

#### Courses

All courses are delivered face-to-face in the Sydney CBD. Each course is limited to no more than 20 people, to maximise participation and learning. They are delivered as interactive workshops.

COURSE NAME	DATE	TIME	COST
Introduction to the GIPA Act	Wednesday, 6 April	9.30am to 4pm	\$400+GST*
Advanced GIPA Act Training	Wednesday, 27 April	9.30am to 4pm	\$400+GST*
Introduction to the GIPA Act	Wednesday, 10 August	9.30am to 4pm	\$400+GST*
Advanced GIPA Act Training	Wednesday, 14 September	9.30am to 4pm	\$400+GST*

\*GST does not apply to most cost centres grouped under NSW Department of Communities and Justice. Your tax invoice will indicate whether GST is applicable.

#### How to register

Register for courses here: <https://bit.ly/3IMFQ6f>.

#### CPD

If these courses extend your knowledge and skills in areas that are relevant to your practice needs or professional development, then you may be able to claim one CPD unit for each hour of attendance, refreshment breaks not included.

#### COVID-19

Courses will be delivered in compliance with NSW Government guidelines. The CSO is a COVIDSafe certified workplace, and registered course participants will be advised of the measures in place. Note that courses may be cancelled, or delivered online if COVID-19 guidelines no longer permit safe face-to-face delivery.

#### About the facilitator



##### KIRI MATTES, PRINCIPAL SOLICITOR

Kiri advises NSW Government clients on administrative and constitutional law issues, including in relation to the *Government Information (Public Access) Act 2009* and the *Privacy and Personal Information Protection Act 1998*, statutory interpretation, and principles of judicial review.

She updates GIPA Act commentary for the subscription publication, Mark Robinson's *New South Wales Administrative Law*.

## Course details

### Introduction to the GIPA Act

*Recommended for:* NSW government employees who require an understanding of the GIPA Act and the implications of working under the Act.

It is assumed participants have limited or no experience with the GIPA Act.

#### Course outline

This course will cover the following topics:

- ▶ what kind of information is available under the GIPA Act, and how it can be accessed.
- ▶ how to process an application for information.
- ▶ consulting with third parties.
- ▶ how to determine whether there is an “overriding public interest against disclosure.”
- ▶ preparing decisions under the GIPA Act.
- ▶ avenues for seeking review of agency decisions.

The course will engage participants through interactive presentations, group discussions, and case studies based on real problems encountered by government agencies.

#### Learning outcomes

On completion of this course, participants will understand:

- ▶ what the GIPA Act covers, and what government information may be accessed under the Act.
- ▶ how to efficiently process formal and informal GIPA Act applications.
- ▶ applicable fees and charges.
- ▶ what constitutes an “overriding public interest against disclosure” and how to apply the balancing test.
- ▶ avenues of review or appeal of agency decisions.

### Advanced GIPA Act training

*Recommended for:* those who have completed our Introduction to the GIPA Act course, and for those with some experience in applying the GIPA Act.

It is assumed participants have knowledge of the key concepts covered in the Introduction to the GIPA Act course.

#### Course outline

This course will cover the following topics:

- ▶ the application of the “overriding public interest against disclosure” test in complex cases.
- ▶ the operation of the conclusive presumption of an overriding public interest against disclosure.
- ▶ the impact of the applicant’s identity and purpose in seeking information under the GIPA Act.

The course will engage participants through interactive presentations, group discussions, and case studies based on real problems encountered by government agencies.

#### Learning outcomes

On completion of this course, participants will understand:

- ▶ how to manage complex cases
- ▶ their obligations and compliance requirements under the GIPA Act.

Course enquiries:

[csomarketing@csso.nsw.gov.au](mailto:csomarketing@csso.nsw.gov.au).