

GIPA Act training 2024

The Crown Solicitor's Office delivers training to help individuals working in the NSW Government sector understand the *Government Information (Public Access) Act 2009* (GIPA Act) and its impact on government information sharing.

These courses are offered exclusively to NSW Government sector employees.

Courses and registration

All courses are delivered face-to-face in the Sydney CBD. Each course is limited to no more than 24 people, to maximise participation and learning. They are delivered as interactive workshops facilitated by CSO GIPA Act experts.

Course cost: each course is \$440 +GST* per person

Registration: please refer to the [specialised training](#) page on the CSO website.

<u>Course name</u>	<u>Date</u>
Introduction to the GIPA Act	Wednesday, 10 April 9.30am to 4pm
Advanced GIPA Act training	Wednesday, 1 May 9.30am to 4pm
Introduction to the GIPA Act	Wednesday, 14 August 9.30am to 4pm
Advanced GIPA Act training	Wednesday, 4 September 9.30am to 4pm

*GST does not apply to most cost centres grouped under Communities and Justice. Your tax invoice will indicate whether GST is applicable.

Continuing Professional Development

If these courses extend your knowledge and skills in areas that are relevant to your practice needs or professional development, then you may be able to claim one CPD unit for each hour of attendance (refreshment breaks not included).

Course details

Introduction to the GIPA Act

Recommended for: NSW Government employees who require an understanding of the GIPA Act and the implications of working under the Act.

It is assumed participants have limited or no experience with the GIPA Act.

Course outline

This course will cover the following topics:

- ▶ what kind of information is available under the GIPA Act, and how it can be accessed
- ▶ how to process an application for information
- ▶ consulting with third parties
- ▶ how to determine whether there is an 'overriding public interest against disclosure'
- ▶ preparing decisions under the GIPA Act
- ▶ avenues for seeking review of agency decisions.

The course will engage participants through interactive presentations, group discussions, and case studies based on real problems encountered by government agencies.

Learning outcomes

On completion of this course, participants will understand:

- ▶ what the GIPA Act covers, and what government information may be accessed under the Act
- ▶ how to efficiently process formal and informal GIPA Act applications
- ▶ applicable fees and charges
- ▶ what constitutes an 'overriding public interest against disclosure' and how to apply the balancing test
- ▶ avenues of review or appeal of agency decisions.

Advanced GIPA Act training

Recommended for: those who have completed our Introduction to the GIPA Act course, and for those with some experience in applying the GIPA Act.

It is assumed participants have knowledge of the key concepts covered in the Introduction to the GIPA Act course.

Course outline

This course will cover the following topics:

- ▶ the application of the 'overriding public interest against disclosure' test in complex cases
- ▶ the operation of the conclusive presumption of an overriding public interest against disclosure
- ▶ the impact of the applicant's identity and purpose in seeking information under the GIPA Act.

The course will engage participants through interactive presentations, group discussions, and case studies based on real problems encountered by government agencies.

Learning outcomes

On completion of this course, participants will understand:

- ▶ how to manage complex cases
- ▶ their obligations and compliance requirements under the GIPA Act.

Course enquiries

Contact us at csomarketing@csso.nsw.gov.au.